

## Holden Acupuncture's Cancellation and Missed Appointment Policies

Your appointment time is reserved especially for you. We kindly request that you give at least 24 hours notice for any appointment that needs to be cancelled or rescheduled. We are aware that last minute issues sometimes arise, but unfortunately if you are unable to cancel within 24 hours of your scheduled appointment we will need to charge you for your scheduled time.

There will be a \$45 fee applied to any appointment cancelled less than 24 hours before the scheduled time.

Please note that the full appointment fee will be charged for any no shows.

You can leave a message on our voicemail anytime if you need to cancel or reschedule: 508-829-8094.

Thank you for your understanding and cooperation.

Signature:\_\_\_\_\_

Date:			